

METAVERSESKILLS

# eLearning Course Catalogues



Health & Safety

Governance, Risk & Compliance Corporate  
Social Responsibility &



Health & Safety

Compliance, Corporate Social Responsibility & ESG (CCSR&ESG)

Finance & Sustainability Unlocked

Cyber Awareness and Resilience

Governance, Risk and Regulatory Compliance

Law Firms

Estate Agents

Financial Services

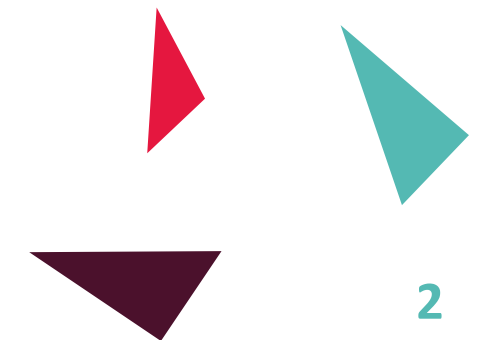
About Access People

# Health & Safety



General Workplace Safety
Building a Health and Safety Culture
Business Continuity
Display Screen Equipment (DSE) and Workstation Safety
Driving Safety (UK & International)*
Driving Safety (Refresher)
Electrical Safety
Electrical Safety (Refresher)
First Aid (Refresher)
First Aid in the Workplace (Employees)

General Workplace Safety
Fire Safety
Fire Wardens
Fire Wardens (Refresher)
Health and Safety Introduction
Health and Wellbeing
Induction Safety
Manual Handling
New and Expect ant Mothers
The Highway Code: 2022 Changes



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# Health & Safety



General Workplace Safety
Office Safety
Office Safety (Refresher)
Personal Emergency Evacuation Plans (PEEP)
Personal Protective Equipment (PPE)
Personal Protective Equipment (PPE) (Refresher)
Respiratory Illness and Pandemic Awareness
Security and Terrorism Awareness
Sickness Absence
Slips, Trips and Falls
Step ladder and Ladder Safety

General Workplace Safety
Stress Awareness
Violence and Aggression in the Workplace
Virus Prevention and Protection
Working at Height
Workplace Safety
Young People at Work



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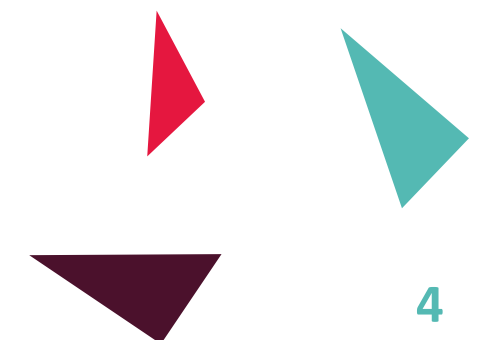
About Access People

# Health & Safety



Management Support
Accident Investigation
Accident Reporting (RIDDOR)
Accident Reporting (RIDDOR)(Refresher)
First Aid in the Workplace (Managers)
Health and Safety for Directors*
Health and Safety for Managers
Introduction to Health and Safety Audits
Lone Working (Managers)
Managing Contractors
Risk Assessment
Working with Young People

Specialist Environments
Asbestos Awareness
Asbestos Awareness (Refresher)
CDM Regulations
Confined Spaces
Dangerous Substances and Explosive Atmospheres Regulations (DSEAR)
Farm Safety
Health and Safety for Cleaners
Health and Safety for Home workers
Health and Safety in the Home
Hot Weather Conditions

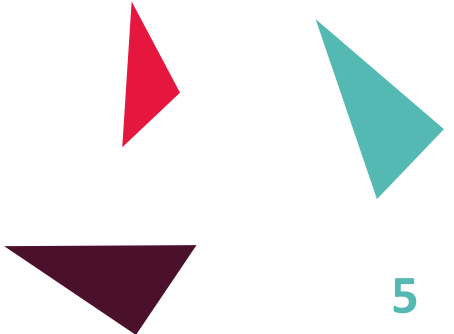


# Health & Safety



Specialist Environments
Hot Works
Laboratory Safety*
Legionella
Lone Working (Employees)
Malaria Awareness
Moving and Falling Objects
Noise Awareness
Noise Awareness (Refresher)
Norovirus
Steward Training
Student Health and Safety
Warehouse Safety
Winter Weather Awareness

Vehicles, Plant & Equipment
Abrasive Wheels*
Hand-Arm Vibration
Lift Truck Safety
Lifting Operations and Lifting Equipment Regulations (LOLER)
Lockout /Tagout
Permit to Work Systems
Provision and Use of Work Equipment Regulations (PUWER)
Safe Movement of Vehicles
Safe Use of Hand and Power Tools





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# Health&Safety



Chemical Hazards
Control of Major Accident Hazards (COMAH) Regulations2015
COSHH
GHS Classification
Spill Prevention and Control
Healthcare
Infection Control
Medicine Awareness
Mental Health Legislation

Food Safety & Hygiene
Food Allergies
Food HACCP Level3
Food Law
Food Safety
FoodSafetyLevel1/2/3
Personal Hygiene



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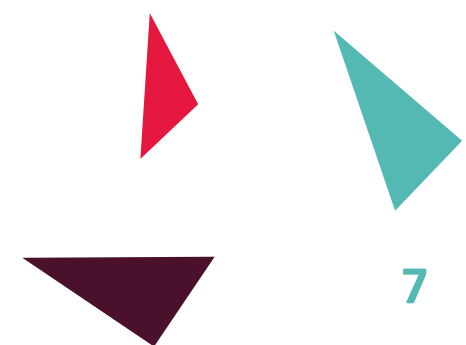
## Health & Safety

Our catalogue's collection of succinct courses can be used as stand alone training or at refresher intervals. These courses are fully mobile responsive, utilizing the latest instructional design techniques to equip your teams, whether they are in remote, office or hybrid locations, with the knowledge and skills to be safe and compliant.

Safeguarding
Safeguarding Adults at Risk Level One*
Safeguarding Vulnerable Adults (Refresher)
Safeguarding Children Level One*
Safeguarding Children (Refresher)
Safeguarding Children and Vulnerable Adults*



[Request a demo](#)



# Compliance, CSR & ESG



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Diversity & Inclusion
Bullying and Harassment
Equity, Diversity & Inclusion- Diverse Recruitment
Equity, Diversity & Inclusion
Leading with Inclusion
Neuro-diversity Awareness
Pregnancy & Maternity
Unconscious Bias
Workplace Bullying

Environmental
Energy Efficiency Awareness( All Staff)
Energy Efficiency Awareness (Managers)
Environmental Awareness
Environmental Awareness Refresher
Sustainability
Sustainable Development





# Compliance, CSR & ESG



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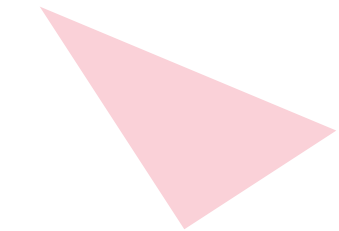
Estate Agents

Financial Services

About Access People

Finance
Anti-Facilitating Tax Evasion for Business
Anti-Money Laundering for Regulated Business
Anti-Money Laundering
Avoiding Bribery Risks for Business
Bribery Act Refresher
Budgeting Basics
Combating Market Abuse
Competition Law
Compliance with the Criminal Finances Act2017
Finance for Non-Financial Managers
Insider Trading
Payment Card Industry Data Security Standard (PCIDSS)

InformationSecurity
Data Protection in the EU
Freedom of Information Act
Data Protection UK
UK Data Protection for Managers



# Compliance & Corporate Responsibility & ESG

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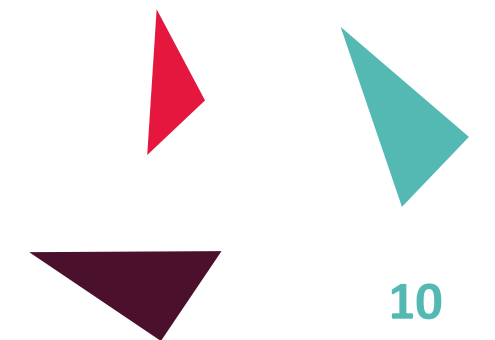
Financial Services

About Access People

Corporate & Social Responsibility
Alcohol Licensing Law
Alcohol Licensing Law (Scotland)
Supporting Wellbeing and Attendance
Anti-Slavery
Disciplinary and Grievance Procedures
Fair Treatment of Customers
Fraud Awareness
International Business Travel
Modern Slavery Act
Preventing Radicalism and Extremism in Education
Return to Work

Corporate & Social Responsibility
Right to Work
Serving Alcohol Responsibly
Sexual Harassment
Whistle blowing with confidence
Workplace Security

[Find out more](#)



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## Cyber Awareness and Resilience

Cyber Awareness & Resilience
Phishing
Passwords & Authentication
Handling Data
Staying Safe Online
Reporting Cybercrime
Malware Attack
Whaling Attack
Safe Device Use
Protecting Your Business From a Cyber Attack
Responding to a Cyber Attack



# Governance, Risk, Regulatory and Compliance for **Law Farms**



Health & Safety

Compliance, Corporate Social Responsibility & ESG (CCSR&ESG)

Finance & Sustainability Unlocked

Cyber Awareness and Resilience

Governance, Risk and Regulatory Compliance

Law Firms

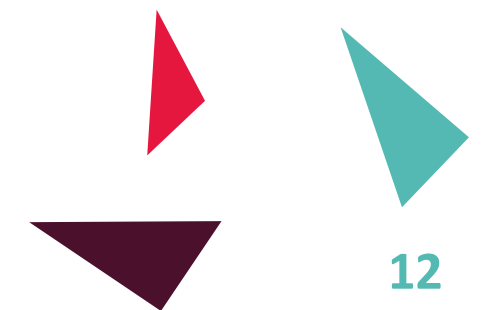
Estate Agents

Financial Services

About Access People

Anti-Money Laundering
Anti-Money Laundering for Law Firms
Anti-Money Laundering for Support Staff
How to be an MLRO/MLCO
Dealing with Suspicious Activity Reports
Quarterly AML Update Webinars
PEPs and Sanctions
Diversity and Inclusion
Equality and Diversity in Law Firms for Partners and Managers
Equality and Diversity in Law Firms for All Staff
Unconscious Bias in Law Firms
Environmental
ESG for Law Firms
Environmental Awareness
Environmental Awareness

Corporate and Social Responsibility
Confronting Sexual Harassment in Law Firms
Ethics for Law Firms
Fair Treatment of Customers
International Business Travel
Mental Health and Wellbeing Podcast
Mental Health for Lawyers
Mental Health for Legal Managers
Modern Slavery and Human Trafficking
Right to Work
Supporting Wellbeing and Attendance
Whistle blowing
Workplace Security





# Governance, Risk, Regulatory and Compliance for **Law Farms**



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Law Firms

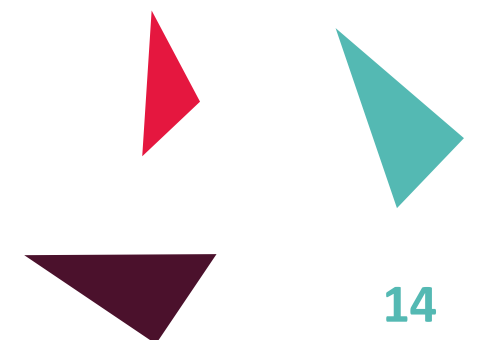
Estate Agents

Financial Services

About Access People

Finance
Anti-Facilitating Tax Evasion for Law Firms
Avoiding Bribery Risks in Law Firms
Budgeting Basics
How to be a COFA
Payment Card Industry(PCI)Awareness
Payment Card Industry Data Security Standard (PCI DSS)
Information Security
Practical Cyber Security for Law Firms
UKGDPR for Law Firms
UKGDPR for International Law Firms
Monthly Compliance Updates
Monthly Compliance Update Webinars

General Management and Compliance
Breach Management Practical Webinar
Breach Management Practical Webinar - Part 1
Breach Management Practical Webinar - Part 2
Breach Management Practical Webinar - Part 3
Complaints Handling
File Audits Practical Webinar
Ongoing Competence in Legal Services Webinar
PII Claims Practical Webinar
Risk Management
Supervision Practical Webinar



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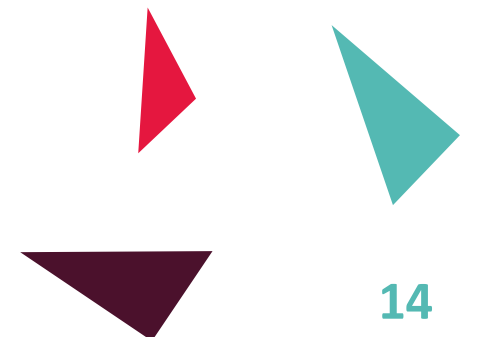
# Governance, Risk, Regulatory and Compliance for **Law Farms**



SRA Standard and Regulations
Conflicts of Interest
How to be a COLP
SRA Accounts Rules
SRA Codes of Conduct- Code for Firms
SRA Codes of Conduct- Code for Solicitors
SRA Codes of Conduct for Support Staff
Transparency Rules-Overview

## Conveyancing Quality Scheme (CQS)

CQS Core Courses
CQS Protocol in Practice
CQS Financial Crime
CQS Update Courses
CQS Conveyancing Practice 2022
CQS Risk, Compliance and Client Care 2022
CQS Conveyancing Practice 2023-2024
CQS Risk, Compliance and Client Care 2023-2024
CQS Webinars
CQS (Core Practice Management Standards) Update Webinar
CQS Update Webinars
Maintaining and Attaining CQS Accreditation



# Governance, Risk, Regulatory and Compliance for **Estate Agents**



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Governance, Risk and Regulatory Compliance

Law Firms

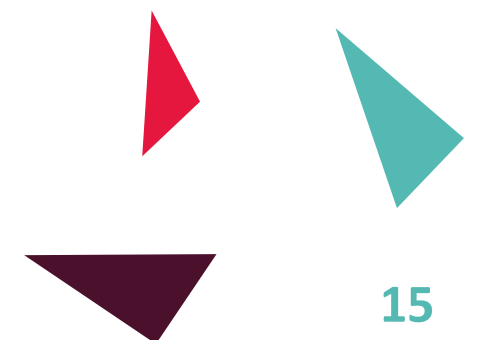
Estate Agents

Financial Services

About Access People

<b>Business Compliance</b>
Anti-Facilitating Tax Evasion for Estate Agents
Anti-Money Laundering for Estate Agents
Avoiding Bribery Risks in Business
Modern Slavery Act
Fair Treatment of Customers Module
Finance for Non-Financial Managers Module
Sexual Harassment

<b>Equality and Diversity</b>
Bullying and Harassment
Equity, Diversity and Inclusion
Leading with Inclusion and Diverse Recruitment
Unconscious Bias
<b>Coronavirus Awareness</b>
COVID-19 Response for Employees
COVID-19 Response for Managers



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## Governance, Risk, Regulatory and Compliance for **Estate Agents**



<b>Business Compliance</b>
Anti-Facilitating Tax Evasion for Estate Agents
Anti-Money Laundering for Estate Agents
Avoiding Bribery Risks in Business
Modern Slavery Act
Fair Treatment of Customers Module
Finance for Non-Financial Managers Module
Sexual Harassment
<b>Corona virus Awareness</b>
COVID-19 Response for Employees
COVID-19 Response for Managers

<b>Equality and Diversity</b>
Bullying and Harassment
Equity, Diversity and Inclusion
Leading with Inclusion and Diverse Recruitment
Unconscious Bias
<b>Information and Cyber Security</b>
Data Protection under GDPR for Estate Agents
Online Safety
Password Safety
Payment diversion fraud
Phishing
Remote and mobile working
Social Engineering

[Find out more](#)

